

You are hereby summoned to attend the Berryfields Parish Council meeting, to be held at Roman Park Hall, Sir Henry Lee Crescent, HP18 0YT on Wednesday 19th October 2022 commencing at 7.30pm for the purpose of transacting the following business

Anthea Cass

Clerk to the Council 12th October 2022

AGENDA

Please note: Members of the public are warmly welcomed. We ask that if you or any of your family are unwell, or have any symptoms of Covid-19, you do not attend in person

- 1. Apologies for absence**
- 2. Declarations of interests** in items on the agenda.
- 3. Open forum** (under adjournment):

Members of the public are invited to speak to the Council to raise issues or concerns, ask questions or make comments. *(This session will last for a maximum of 20 minutes. Members of the public may indicate that they wish to speak during debate by raising their hand. The Chairman will recognise them, but it is requested that comments are brief, relevant, and not repetitive).*

- 4. Police report and Neighbourhood Policing**
Receive report from neighbourhood policing team (if any).

- 5. Planning**
To consider any planning applications submitted for consultation to the Parish Council and any other applications received after publication of this agenda:

22/03177/APP | Householder application for single storey rear extension | 1 Braeburn Road
Aylesbury Buckinghamshire HP18 0HU
Full details at <https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RI039FCLMSD00&prevPage=inTray>

22/03100/APP | Householder application for proposed single storey rear extension | 17 Moorcroft Lane Aylesbury Buckinghamshire HP18 0UR
Full details at <https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RHOBH7CLMJQ00&prevPage=inTray>

22/03237/APP | Householder application for single story rear extension | 67 Collington Road
Aylesbury Buckinghamshire HP18 0UP

Full details at <https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RIB0A6CLMZ00&prevPage=inTray>

22/03291/AAD | Display of stainless-steel building signage, free standing V-signage and entrance wall signage | Chartwell Manor Care Home 4 Nimrod Street Aylesbury Buckinghamshire HP18 1BB

Full details at <https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RIKDYYCLFGE00&prevPage=inTray>

The following are applications made September which the Parish Council have not reviewed due to there being no parish council meeting and are now not in our consultee tray.

22/02887/APP Change of use from Class E (Retail) to Sui Generis (hot food take away) associated extraction, plant equipment and external alterations

Full details at <https://publicaccess.aylesburyvaledc.gov.uk/onlineapplications/simpleSearchResults.do?action=firstPage>

22/02362/APP | Erection of dwelling | Land At Berryfields Quarrendon Buckinghamshire

Full details at <https://publicaccess.aylesburyvaledc.gov.uk/onlineapplications/simpleSearchResults.do?action=firstPage>

6. Minutes

To agree the Minutes of the Parish Council meeting held on 20th July 2022.

7. Land & facilities

Roman Park & Village Hall

Staging area update

Agree suggestion by architect to move planned MUGA to another area to meet planning and drainage requirements (detailed in Clerk's report) and apply to Buckinghamshire Council formally for release of S106 funds for the project.

Landscape: Confirm grant received and planting ordered for front of hall area to start landscape works as stipulated in landscape planning condition.

Versailles boxes: To confirm that Versailles boxes should be delivered shortly and discuss ways to fund the planting (c10,000).

General maintenance of park land

Allotments

Update

Tennis courts

Update on delayed opening

Park inspections and repairs

Report on annual inspection

8. Community grant applications

Discuss/ approve submitted applications

Review and ratify community grant policy

9. Finance

9.1 To approve the payment run as circulated and to ratify budgeted payments made outside the Parish Council meeting

9.2 To agree the accounts to end September as circulated

9.3 Audit: To note PKF Littlejohn's (external auditor) "except for" comment regarding reporting a variance between boxes 7 and 8 of the AGAR form: The PC will, in future years, retain its existing accounting format and report on an income and expenditure basis to meet Governance requirements.

9.4 Banking arrangements: The clerk will update Lloyds and Barclays Banks signatories as soon as practicable. (In the meantime, existing signatories in place as needed).

10. Events

Discuss the following Christmas events :

Santa's Grotto on Thursday 8th December

Christmas tea on Wednesday 9th December

Santa's sleigh

11. Berryfields News & Communication

Berryfields News –

Consider Editorial group formed by councillors and confirm graphic design estimates.

Website update.

12. Highways & transport

MVAS & Sentinel.

13. Parish Clerk & Responsible Financial Officer

Ratify appointment of Mrs Anthea Cass CiLCA as Parish Clerk and RFO with immediate effect

14. Meetings & matters of report

15. Date of next Parish Council Meeting

Wednesday 16th November 2022.